



VACANCY ANNOUNCEMENT

Position: Sales Associate

Salary: Starting at \$10,764/year plus generous fringe benefits

Closing Date: March 9, 2020

PICRC is seeking applicants for the position of Sales Associate. This position requires a person who is dedicated, creative, enjoys working with numbers and meeting new people. Duties include managing financial transactions, ordering new merchandise, finding new suppliers, displaying the various merchandise, conducting inventory, and promoting merchandise.

Requirements:

- High school diploma or equivalent
- Excellent customer service skills
- Retail sales experience preferred
- Able to speak, read and understand both English and Palauan
- Ability to prioritize, perform multiple tasks simultaneously, work effectively individually as well as with a team.

To apply, please fill out a PICRC application form available at the Giant Clam Gift Shop and submit with your resume, copy of school records/diploma, and the names of two (2) references to Ms. Arnice Yuji, Administration Director, Palau International Coral Reef Center. You can also email your application and supporting documents to ayuji@picrc.org.

Submitted applications will be acknowledged upon receipt. Only short-listed applicants will be notified within two weeks after the closing date of this announcement to set up interview appointments. Applications must be received no later than the above closing date.

Be part of the PICRC Team and contribute to conservation efforts in Palau and the region!