VACANCY ANNOUNCEMENT

Position: Director, Palau National Marine Sanctuary (PNMS)
Salary: $29,182 - $49,035 per annum depending on experience and qualifications plus generous fringe benefits
Closing Date: February 28, 2021

Palau International Coral Reef Center (PICRC), as the administrator for the Palau National Marine Sanctuary (PNMS), created a department to focus on PNMS Administration. PICRC is now seeking applicant to fill the position of the Director of PNMS Department. This person will oversee the functions, operations and the administration of the PNMS.

BASIC QUALIFICATIONS:

1. Master’s Degree in Marine Science, Natural Resource Management, Communication, or Marketing, and 2-3 years of relevant experience, or an equivalent combination of education and work experience in any of the disciplines above. (Interested applicants with a Bachelor’s Degree and five (5) years of relevant experience will also be considered.)

2. Proven track record of funding success for management, research and outreach

3. Experience in MPA management/coordination

4. Able to speak and understand both English and Palauan

5. A good communicator

ESSENTIAL FUNCTIONS:

The Director is responsible for overseeing the functions, operations and administration of the Palau National Marine Sanctuary.

DUTIES AND RESPONSIBILITIES:

1. To lead in the development, implementation and tracking of critical program planning elements for the PNMS.

2. Facilitate and coordinate relevant programs and activities with Ministry of Natural Resources, Environment and Tourism to support the domestic fishery and with the Ministry of Justice to support surveillance and enforcement.
3. To ensure effectiveness of program administration through efficient implementation.

4. To engage and coordinate with local, regional, national and international organizations and partners to promote and seek support for the PNMS.

5. To assist and participate in the development, implementation, and monitoring of the annual work plan and budget, preparation of financial reports, annual audit, annual report, communications & correspondence, and other professional services.

To apply, please email your CV, name of two (2) references and a letter of intent to Ms. Arnice Yuji, Director of Administration, at ayuji@picrc.org.

Submitted documents will be acknowledged upon receipt. Only short-listed applicants will be notified within two weeks after the closing date of this announcement to set up interview appointments. Applications must be received no later than the above closing date.

Be part of the PICRC Team and contribute to conservation efforts in Palau and the world!